



We're Hiring.....

**Property Sales
Consultants**

**People with the following attributes
will be considered**

Interested Applicants to
submit their detailed
Curriculum Vitae via
email or physical
delivery to the
undersigned address

- Be self motivated and honest
- Experience in Real Estate Sales
3 to 4 years
- Mature and able to work under
minimum supervision
- Preferably own property portfolio
- Good reputation with the Estate
Agents Council (EAC)
- Smart and Hardworking

NO. 5 SANDFORD CRESENT EASTLEA HARARE,
Email: sales@leanvestproperties.co.zw

Tel: 0242 779 291 Cell: +263 777 335 804



Client Focused. Results Driven

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5 Sandford Crescent
Eastlea, Harare



WE ARE HIRING

SALES AND MARKETING EXECUTIVE MANAGER

Join our dynamic Real Estate team at Leanvest Properties (Pvt) Ltd and elevate your career to new heights! We are in search of a morally and ethically principled, tech-interested and solution-driven Sales and Marketing Executive Manager who thrives in a fast track environment.

IDEAL CANDIDATE

- Should have a Bachelor's degree in Real Estate, business management, marketing or any other related field. At least 5 years proven experience in real estate or similar field.
- Good negotiation and organizational skills
- Excellent problem-solving and communication skills
- Desire to drive growth and excel in a collaborative setting.
- Good reputation with the Estate Agents Council (EAC)
- Able to promote and advertise properties
- Mastering market trends and manage relationships.

DUTIES AND RESPONSIBILITIES

- Formulation of appropriate marketing strategies.
- Oversee the promotion of property sales on advertisement media and listing services
- Meet with prospects and clients interested in properties to offer the real estate deals
- Communicate with clients to identify their requirements and choice of property.
- Oversee the preparation and approval of documents such as purchase agreements and lease agreements.
- Act as intermediaries liaising between property sellers and prospective buyers.
- Coordinate the closing of property deals to ensure vital documents are signed and payment received.
- Oversee arrangements to give prospective buyers the view of a property.
- Provide periodic reports to company management on sales operations and generate returns.
- Ensure compliance with the law and policies when conducting property deals.

Interested applicants to submit their detailed Curriculum Vitae via email or physical delivery to 5 Sandford Crescent Eastlea, Harare or email to info@leanvestproperties.co.zw